



**Community Learning Place
2023-2024**

JCPS Parent/Guardian Education Records Release Consent Form

The student listed below is participating in the program _____, located at _____ hereafter referred to as the Organization. By signing this form, I am giving the Organization staff permission to communicate with Jefferson County Public Schools (JCPS) concerning my student and/or my family, and I am giving Jefferson County Public Schools staff permission to communicate with the Organization concerning my student and/or my family. I hereby authorize JCPS to release the education records of the students listed below to the Organization. The records to be released to the Organization for providing services are the **student’s name, student JCPS ID number, school, grade level, State required assessment scores, district assessment scores, grades, attendance, suspensions, kindergarten readiness, transition readiness, and ACT scores** for the current and prior school years. I understand that the Organization has agreed to keep these records confidential.

I understand that by authorizing the release of this information, it will be used for the sole purpose of providing and enhancing services to me, my family, and/or my child and to avoid duplication between the agencies. The disclosure of information will be limited to staff at the Organization and JCPS.

There may be times when JCPS, the Organization or the news media may take photographs (or other digital images) of students participating in activities. Those images may appear in JCPS’s or the Organization’s publications including electronic publications or in the news media for education related stories. By signing this form, I authorize JCPS and the Organization to use the name and image of the students listed below for these purposes and for the purpose of providing community recognition.

I understand that JCPS and the Organization are independent parties. I understand and agree that JCPS shall have no liability for the acts or omissions of the Organization, their employees and volunteers. I have read and I understand the contents of this form. I have received a copy, and I agree to its provisions. I understand that I may revoke this authorization at any time by written request.

I understand that this authorization will remain in effect for the current school year or until revoked by me in writing and delivered to the address below.

Student Name (printed): _____

Student Current School: _____

Student Current Grade Level: _____

Print Name of Parent/Guardian:
(or Eligible Student if 18 or over) _____

Parent/Guardian Signature: _____ Date: _____

FOR OST ORGANIZATION: Please email completed form to Nicole Hill: nicole.hill@jefferson.kyschools.us and retain copy on file at organization. Give a copy to parent/guardian or eligible student.

REVISED AUGUST 2023